

EMPLOYMENT APPLICATION

Please complete the entire application. Once completed attach and email it to: alex@diplomatdemolition.com



1. Employer Information

Employer: **Diplomat Construction & Demolition, Inc.**
Address: **316 E Union Street**
City/State/ZIP: **West Chester, Pennsylvania 19382**
Telephone: **(484) 887-0853**

It is the policy of Diplomat Construction & Demolition, Inc. to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

2. Applicant Information

Applicant Full Name: _____
Home Address: _____
City/State/ZIP: _____
Number of years at this address: _____
Daytime phone: _(_____) _____
Evening phone: _(_____) _____
Mobile phone: _(_____) _____
Social Security Number: _____
Driver's License (State/Number): _____

3. Emergency Contact

Who should be contacted if you are involved in an emergency?
Contact Name: _____
Relationship to you: _____
Address: _____
City/State/ZIP: _____
Daytime phone: _(_____) _____
Evening phone: _(_____) _____

4. Job Position Applied For: _____
Full or Part Time? _____

5. Are you at least 18 years old?
_____ Yes
_____ No

6. How will you get to work? _____

7. Are you willing to work any shift, including nights and weekends? _____ Yes _____ No
If no, please state any limitations: _____

8. If applicable, are you available to work overtime? _____ Yes _____ No

9. If you are offered employment, when would you be available to begin work? _____

10. If hired, are you able to submit proof that you are legally eligible for employment in the United States?
_____ Yes
_____ No

11. Are you able to perform the essential functions of the job position you seek with or without reasonable accommodation?

_____ Yes

_____ No

What reasonable accommodation, if any, would you request? _____

12. Applicant's Skills

List any skills that may be useful for the job you are seeking. Enter the number of years of experience, and circle the number which corresponds to your ability for each particular skill. (One represents poor ability, while five represents exceptional ability.)

Skill	Years of Experience	Ability/Rating
_____	_____	1 2 3 4 5
_____	_____	1 2 3 4 5
_____	_____	1 2 3 4 5

13. Applicant Employment History

List your current or most recent employment first. Please list all jobs (including self-employment and military service) which you have held, beginning with the most recent, and list and explain any gaps in employment. If additional space is needed, continue on the back page of this application.

Employer Name: _____

Supervisor Name: _____

Address: _____

City/State/ZIP: _____

Job Duties: _____

Reason for Leaving: _____

Dates of Employment (Month/Year): _____

Employer Name: _____

Supervisor Name: _____

Address: _____

City/State/ZIP: _____

Job Duties: _____

Reason for Leaving: _____

Dates of Employment (Month/Year): _____

Employer Name: _____

Supervisor Name: _____

Address: _____

City/State/ZIP: _____

Job Duties: _____

Reason for Leaving: _____

Dates of Employment (Month/Year): _____

14. Applicant's Education and Training

College/University Name and Address: _____

Did you receive a degree?

_____ Yes

_____ No

If yes, degree(s) received: _____

High School/GED Name and Address: _____

Did you receive a degree?

_____ Yes

_____ No

Other Training (graduate, technical, vocational): _____

Please indicate any current professional licenses or certifications that you hold: _____

Awards, Honors, Special Achievements: _____

Military Service:

_____ Yes

_____ No

Branch: _____

Specialized Training: _____

15. References

List any two non-relatives who would be willing to provide a reference for you.

Name: _____

Address: _____

City/State/ZIP: _____

Telephone: _____

Relationship: _____

Name: _____

Address: _____

City/State/ZIP: _____

Telephone: _____

Relationship: _____

16. Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current employer: _____



**Diplomat Construction
& Demolition, Inc.**

	YES	NO
Valid Drivers License?	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle?	<input type="checkbox"/>	<input type="checkbox"/>
Tools?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, please list:		
Construction Background?	<input type="checkbox"/>	<input type="checkbox"/>
Steel Toe Boots?	<input type="checkbox"/>	<input type="checkbox"/>
Gloves?	<input type="checkbox"/>	<input type="checkbox"/>

CERTIFICATION

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences, immediate termination.

I authorize Diplomat Construction & Demolition, Inc. to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its , the employment relationship will be "at-will." In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of Diplomat Construction & Demolition, Inc., except in a specific written contract of employment signed on behalf of the organization by its , has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

APPLICANT SIGNATURE

DATE